Official Use Only

Sri Lanka Tea Board

Application for the Post of …….

1. **Name in Full** ……
   ……
   a) **Surname :** ……
   b) **Other Names** ……
2. **Postal Adress** ……
   Contact Tel No ……
   Email ……
3. **National Identity Card No…….. Date of Issue ……**
4. **Nationality** ……
5. **a) Date of Birth** ……..
   b)Age on the closing date of application Years - …… Months- ……
6. **Gender** **Male/Female/Other**
7. **Civil Status** **Married/ Unmarried**

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8. **Details of Academic, Professional & Other Qualifications (Certificates**

Academic Qualifications

Academic Qualification	Qualification obtained University/Institute	Effective date of the Qualification

Professional Qualifications

Professional Qualification	Qualification obtained University/Institute	Effective date of the Qualification

Diploma/ Certificates

Diploma /Certificate	Certificate obtained University/Institute	Duration of the Diploma/Certificate	Awarded Date

9. **Proficiency in**
   Sinhala: …….. English : …….. Tamil : ……..

10. **Whether convicted of any criminal offences in a Court of Law** : YES/NO

11. **Job experience (Career History)**

Name of the Organization	**Designation**	**Period**	**Service Period**
Total years of experience after obtaining 1st degree as at the closing date of applications (only for the relevant posts)			

12. **Any other Particulars which you feel are relevant to the post applied for**

Area of Achievement/Contribution	**Achievement/ Contribution**	**Year of Achievement**
Sports		
Performing Arts		
Publications		
Etc.		

13. **Names and addresses & contact Telephone Nos. of non- related referees:**

Name Designation Institute & Address Phone No Email:	Name Designation Institute & Address Phone No Email:

Preferred medium for Competitive Examination: Sinhala/Tamil/ Not applicable for the Post

I do hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false and incorrect, I am liable to disqualification before selection and dismissal without any compensation if the inaccuracy is discovered after the appointment.

Date : Signature of the Applicant

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions.

Director General- Sri Lanka Tea Board

I hereby certify that Mr/Ms./ Mrs. …… has been serving in this institute with effect from ……., is not undergoing any disciplinary inquiry, and can be released if selected for the position.

Head of Institute Signature
Official Seal Date