

POST OF BANKING ASSISTANT

 Indian Bank No. 356 Galle Road, Colombo 03, Sri Lanka. Tel: 0094-11-2323402/03 Email: colombo@indianbank.bank.in hrcolombo@indianbank.bank.in	Affix a recent Photo here. (Trim to this size or smaller)	For Official Use:
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Instructions:

Please print or write legibly in English. Additional information can be given by attaching A4 sheets. Attach photocopies of certificates pertaining to academic and professional qualifications as per the advertisement. Please staple all papers together (do not use paper clips). Initial each page at the bottom. Completed application form along with documents is to be sent by Registered Post on or before **18.10.2026** to **The Manager, Indian Bank, No. 356, Galle Road, Colombo-03, Sri Lanka**. Final appointment will be subject to a medical examination and security screening.

PERSONAL DETAILS (Please fill in BLOCK letters)

FULL NAME (Underline the name preferred to be addressed by)			
Male ☐ Female ☐	Date of birth (dd/mm/yyyy):	Age :	NIC No/Passport No:
		Civil Status:	
Address (permanent address)		Correspondence Address (if different from the permanent address)	
CONTACT DETAILS			
Mobile :		Office :	
Home :		E-Mail :	

Academic Qualifications

Secondary School Education

Exam	School/ Institute	Year	Main subjects & grades
G.C.E. (O/L)			1.
			2.
			3.
			4.
			5.
			6.
			7.
			8.
			9.

Employment History

<i>Name, Phone Number & Address of Institution</i>	<i>Main activities handled by you</i>	<i>Duration (From – To)</i>	<i>Job designation</i>	<i>Name & tel no of Supervisor</i>
Present Employment				Bank may communicate with your supervisor? Yes ☐ No ☐
Previous Employment				Bank may communicate with your supervisor? Yes ☐ No ☐

References

List **at least two persons not related to you** and who have known you for at least 5 years, who are familiar with your character and qualifications.

	Full Name	Occupation	Address	Tel No.	Email Address
1					
	Capacity in which you know the referee :				
2					
	Capacity in which you know the referee :				

Have you got a close relative working in the Indian Bank Sri Lanka? If so give name and relationship. Yes ☐ No ☐

Have you ever applied for a job at Indian Bank Sri Lanka? If so give details: Yes ☐ No ☐

Have you ever committed or have been convicted of any criminal or unlawful activity?
Yes ☐ No ☐

State any material facts not covered elsewhere including other interests

I hereby declare that above stated information is true to the best of my knowledge and belief and my candidature is liable to be rejected on account of any mis-statement or concealment of facts.

Date: Signature: