

Specimen Application Form

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Department of Examinations, Sri Lanka
Structured Interview for Recruitment to Grade III Posts of Management Assistant Technological Segment 3 Service
Category - 2019 (2023)

(Indicate clearly the correct symbol/ number in the cage provided when it is necessary)

Language medium to appear for the structured interview

(For office use)

Sinhala - 2/ Tamil - 3/ English - 4

Post applying for

(Indicate the number with regard to the post applying for in the cage)

Table with 2 columns: Post Title, Number. Rows include Offset Litho Printing Machine Operator, Letterpress Machine Operator, Printing Finisher, Computer Type setter & Printing Designer, Printing Mechanic.

1. 1.1 Full name (in English capital letters):

.....

1.2 Name with initials while providing initials at the end: (In English capital letters) Ex: BANDARA A.B.C.

.....

1.3 Full name (in Sinhala/ Tamil):

.....

2. 2.1 Permanent address (in English capital letters):

.....

2.2 Permanent address (in Sinhala/ Tamil):

.....

2.3 Address to which the calling letter should be sent (in English capital letters):

.....

3. Sex: Male - 0 Female - 1

.....

4. National Identity Card No. :

.....

5. Telephone Number:

.....

6. 6.1 Date of birth:

Year: Month: Date:

6.2 Age as on the closing date of calling for applications: (24.03.2023)

Years: Months: Days:

7. Marital Status : Married – 01 Unmarried - 02

8. Educational qualifications :

8.1 Details of the G.C.E. (O/L) examination :

Year and Month of the examination :

Index number :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
01.		06.	
02.		07.	
03.		08.	
04.		09.	
05.		10.	

9. Professional qualifications:

<i>Course</i>	<i>Year followed</i>	<i>Technical institution</i>	<i>NVQ level</i>

9.1 It is compulsory to submit a letter to the structured interview board which was obtained from the Tertiary and Vocational Education Commission confirming the respective NVQ level of each certificate you forward.

10. Experience gained in the relevant field:

.....
.....

11. Other educational and professional qualifications:

.....
.....

12. Have you ever been convicted by a court of law? In case 'yes', give particulars.

.....
.....

13. Details of the payment of the examination fee :

13.1 Name of the Post office to which the examination fee was paid :

13.2 Receipt No. and date :

13.3 Amount paid :

Affix the receipt here so as not to be detached.

14. Certification of the applicant:

14.1 I solemnly declare that the particulars provided by me in this application are true and accurate to the best of my knowledge. I agree to bear the loss that could be incurred due to unfilled and /or inaccurately filled sections in the application. Further I declare that all sections herein are perfected accurately.

14.2 I am aware that I will be liable to be disqualified prior to the appointment and to be dismissed subsequent to receiving the appointment in case any information provided by me are proved to be false.

14.3 Moreover, I declare that I will abide by the rules and regulations imposed by the Commissioner General of Examinations on conducting the structured interview.

14.4 I will not alter any information provided herein later.

Date:.....

.....
Signature of the applicant

15. Attestation of the applicant's signature:

I, hereby certify that Mr/Mrs/Ms who submits this application is known to me personally and that he/she placed his/her signature in my presence today.

.....
Signature and the official frank of the attester

Name :
Post :
Address :
Date :

16. The applicants who are already in the public service should forward their applications with the following certificate by their respective institution heads.

I hereby certify that the aforementioned Mr. / Mrs. / Ms.serves this department and the information provided by him / her are accurate and in case he / she is selected for this position, he/she could be released.

.....
Signature and the official frank of the
Head of the Department/Institution.

Name :
Designation :
Address :
Date :