



RAJARATA UNIVERSITY OF SRI LANKA

FORM OF APPLICATION

POST :-

DEPARTMENT :-

(Indicate the name of the post and the Department as given in the advertisement)

01. (a) Name with initials :

(b) Names denoted by initials :

02. Whether Rev./Mr./Mrs./Miss :

03. (a) Permanent Address :

(b) Postal Address (If any) :

(c) Contact Telephone No. :

(d) e-mail :

(Any changes should be communicated immediately)

04. National Identity Card No. :

05. (a) Date of Birth :

(b) Age as at the closing date of applications :

06. Civil Status : Single / Married

07. Whether Citizen of Sri Lanka :
(State whether by decent or by registration)
If by registration give reference number & date of certificate of citizenship

08. Gender : Male / Female

09. Education – Schools attended

:

From

To

(1)

(2)

(3)

10. Qualifications - (All qualifications to be considered should be indicated in the application)

(a) University Education:

<i>University</i>	<i>Degree/Diploma</i>	<i>Class</i>	<i>Date of Commencement</i>	<i>Effective Date</i>	<i>Number of Academic Years</i>
1.					
2.					
3.					
4.					
5.					

(b) Postgraduate Qualifications:

<i>University</i>	<i>Postgraduate Degree/Diploma</i>	<i>By course or by Research</i>	<i>Date of Commencement</i>	<i>Effective Date</i>	<i>Number of Academic Years</i>
1.					
2.					
3.					

4.					
5.					

(c) Professional Qualifications:

<i>Institution</i>	<i>Qualifications obtained</i>	<i>Date of Commencement</i>	<i>Effective Date</i>	<i>Duration</i>
1.				
2.				
3.				
4.				
5.				

11. Any other academic distinctions scholarships, :
Medals, prizes etc. (indicate the Institution from
which such awards have been obtained)

12. Research & Publications if any (If space is insufficient, :
Please use separate sheet of same size)

13. Highest examination passed in Sinhala/Tamil :

14. (a) Present Occupation

1. Post :

2. Date of appointment to such post :

3. Whether confirmed in the present post :

4. Place of work with the address :

5. Salary scale of the post :

6. Present salary : a. Basic Salary :

b. Allowance :

(b) Previous appointments if any, with dates

Department/Intuition	Post	Salary Scale	From	To
1.				
2.				
3.				
4.				
5.				

Special Notice: *The service certificates should be attached in order to prove the service experience. The appointment letters will not be considered for service experience.*

15. (a) Period of experience gained as at the closing date of applications relevant to the post applied :

(b) If you have obtained no-pay leave during this period, state reasons and the period of such leave :

16. Extra Curricular Activities :

17. Names of two non related referees with address and contact Nos.

Name

Address

1.

.....
.....
.....

2.

.....
.....
.....

I do hereby certify that particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

Date:

.....

Signature of applicant

Special Note:

Photocopies of Educational, Professional and All other Relevant Certificates should be attached herewith

Vice Chancellor
Rajarata University of Sri Lanka,
Mihintale.

I hereby certify that the particulars given in columns 01 to 14 of this application are correct according to the candidate's personal file.

Checked by:
Personnel Clerk

.....
Signature of the Head of the Personnel Department

If the above candidate is selected, he/she can/can not be released from this Department/ Corporation /Statutory Board.

Date:

.....
Head of the Department

Official Rubber Stamp



RAJARATA UNIVERSITY OF SRI LANKA

FORM OF APPLICATION FOR THE POST OF PROFESSOR / ASSOCIATE PROFESSOR

POST APPLIED FOR: Professor / Associate Professor
(Delete as appropriate)

I. PERSONAL DETAILS

(If registered as a student in a University under any name, please indicate such name within bracket)

Surname:			Other Names:		
Date of Birth (attach certificate)					
Title:	Professor		Citizen of Sri Lanka	Yes	
	Rev.			No	
	Dr.		Sex	Male	
	Mr.			Female	
	Ms.		Civil Status	Single	
				Married	
Professional Summary			Degrees (Eg. B.Sc. Hons Cey., M.Sc. Land.)		
			Titles of theses written		

2. Address (Any changes should be communicated immediately. An e-mail address Is strongly encouraged)

Postal:	Tel:
	Fax:
	E-mail:

3. Academic and Professional Qualifications:

Degree/Qualification	University/Institution	Years attended	Subject/Specialty

4. Proficiency on Languages: Highest Examination passes in,

Sinhalese-
Tamil-
English -
Other -

5. (a)Present Occupation and salary drawn:

(b) Previous Employment, if any, with dates and periods (begin from the last):

6. Commendations of any, during your career

(a) As a University Student (b) :
At work :

7. Punishments / Disciplinary actions:

8. Extra – Curricular Activities:

9. Research Interest:

10. Vision Statement:

11. Any other relevant particulars (not included above):

12. Two Professional References:
(01) (02)

13. Declaration

I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

.....
Date

.....
Signature of Applicant

TO BE COMPLETED BY THE HEAD OF THE INSTITUTION WHERE APPLICABLE

Vice Chancellor
The Rajarata University of Sri Lanka,
Mihintale.

This application is forwarded. Please note that if selected, action will be taken to release the candidate from service.

.....
Date
(With appropriate internal routing)

.....
Signature of Head of the Institution