



CENTRAL BANK OF SRI LANKA

(For official use only)
Verification of Applications

Status	Checked By	Approved By
Qualified		
Not Qualified		
Remarks		

APPLICATION FOR THE POST OF
Notarial Clerk

1.1 Title (Mr./Mrs./Miss)																											
1.2 Last Name with Initials (eg:- WIJESINGHE A D P R)																											
1.3 Full Name																											
2.0 Postal Address																											
												Postal City															
3.0 Contact details																											
Tele.		Mobile						Fax																			
		Land						e-mail																			
4.1 Are you a citizen of Sri Lanka? (Delete the word inapplicable)												Yes / No		4.2 National Identity Card Number													
5.1 Date of Birth (DD/MM/YYYY)								5.2 Age (As at 28.10.2020)				Years		Months		Days											
6.1 Gender				Male		Female				6.2 Civil Status		Single		Married		Other (Please Specify)											
7.0 Qualifications																											
7.1 GCE (O/L) Examination												Year		School													
Index Number																											
Subjects												Grade		Subjects												Grade	
1														6													
2														7													
3														8													
4														9													
5																											
7.2 GCE (A/L) Examination												Year		School													
Index Number																											
Subjects												Grade		Subjects												Grade	
1														3													
2																											

7.3 Other Educational / Professional Qualifications				
Name of the Course	Institution	Completed		
		Level	Year	
8.0 Experience/Service Record (Starting with present/ latest job)				
Name of the Institution/Organization	Position held/ Job Title	Covered area under the position/job title held	Period	
			From	To
8.1 Any other information to determine suitability				
9.1 Have you ever been convicted for any criminal offence before a court of law? <small>(Delete the word inapplicable)</small>			Yes / No	
9.2 If your answer for 9.1 is Yes, please give details				

10.0 Two non-related referees										
	Referee 1	Referee 2								
Name and Address										
Telephone No.										
e-mail										
<p>I certify that the above information given by me are true, complete and correct. I am aware that misrepresentation and / or providing of false information, or willful suppression of any material fact, renders my application to be invalid and if found subsequently to the appointment, I will be dismissed without any compensation.</p>										
Date:	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td>2</td><td>0</td><td>2</td><td>0</td> </tr> </table>					2	0	2	0	Signature of the Applicant: _____
				2	0	2	0			

Instructions and notifications

- 1.0 Please attach the Copies of all Original Certificates, which are relevant to the applied post. (i.e. Birth certificate, National Identity Card, Academic & Professional Qualifications and experience, etc.)
- 2.0 Your application should be forwarded to the following address **on or before 28.10.2020** by **Registered Post**. The words "**Application for the Post of Notarial Clerk**" should be clearly mentioned on the **top left hand corner of the envelope**.

**Director – Human Resources
Central Bank of Sri Lanka
No. 30, Janadhipathi Mawatha,
Colombo 01.**

- 3.0 Applications, which are received after the closing date / not in the prescribed format / not meeting the required qualifications or experience will be rejected without notice at any stage of the recruitment process.

**Any form of canvassing will be a disqualification
CBSL reserves the right to postpone or cancel the recruitment**